



RETREAT PLANNING CHECKLIST

- Reasons for having a retreat
- Goals for this retreat
- Theme
- Dates
- Location
- Call **Summit Quest** with dates and locations

- Recruit Leaders
- Plan Curriculum, Activities and program components
- Parent Meeting
- Meals
- Budget / COST
- Itinerary
- Transportation
- Food and Snacks
- Policies from Summit Quest
- Publicity to STUDENTS
- Publicity to PARENTS

- Registration
- Evaluation
- Get the dates on the CHURCH calendar
- Other:

